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## BOARD OF GOVERNORS MEETING – PUBLIC

4:00 p.m. – 4:30 p.m. Wednesday, November 28, 2018  
Room MA317 SMED Boardroom, 3<sup>rd</sup> Floor – Heritage Hall  
1301 16 Avenue NW, Calgary, Alberta

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### MINUTES

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#### **Committee Members:**

Culbert, Heather, Chair  
Ross, David  
Barry, Stephen  
Chaachouh, Ninar  
Cowley, Ian  
Falasinnu, Henrietta  
Ismail-Teja, Ruhee  
Jarvis, Patrick  
Keshavjee, Mo  
Langlois, Sophia  
Leslie, Bruce  
May, Peter  
Papic, Matko  
Park, Melinda  
Todesco, Joanne  
Torres-Gillet, Alysson (t/c)

#### **Resource:**

Daykin, Roy, CFO & VP, Corporate Services  
Donaldson, Brad, VP Academic  
Magotiaux, Heather, VP, External Relations  
Zahavich, Alex, VP, Corp Development & Applied Research  
Bennett, Jennifer, AVP, Strategic Enrolment Management  
Ruptash, Tracy, EA to the Board of Governors

#### **Guests:**

### PRELIMINARIES

#### **1. CALL TO ORDER**

The Chair called the meeting to order at 4:05 p.m.

#### **2. REVIEW AGENDA**

The agenda was reviewed as presented.

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**4. CONSENT AGENDA**

**MOTION:**

THAT the Board of Governors approve the Consent Agenda as amended.

- (a) Board of Governor Minutes – February 14, 2018 (Public)

**Moved: M. Papic**  
**Seconded: R. Ismail-Teja**  
**CARRIED BGP181127-01**

**REPORTS**

**5. CHAIR’S REPORT**

The Chair provided a verbal report.

The recruitment and appointment of a new Chair remains ongoing, interviews have been conducted and recommendations to the Minister have been provided. A decision is expected in early December, 2018.

The Chair thanked Dr. Ross for his commitment in developing and cultivating the institutional relationship with the University of Calgary, this commitment to partnering has established numerous opportunities for SAIT.

Furthermore, the Alumni awards were held in early November, it was noted that the event was well attended.

Cybersecurity Reporting Framework has been received from the Minister’s office, a copy of the report has been provided to the board for information purposes.

**6. PRESIDENT’S REPORT**

Report received.

The President and CEO’s provided a brief summary of the report, highlights include:

The institution continues to petition the government to support apprenticeship programming which remain under pressure. International enrolments remain strong, the institution continues to diversify in all areas establishing contracts in Eastern Europe,

Africa and India. Domestic enrolment remains optimistic, a successful open house reflects continuing growth into the New Year. Tuition freezes will remain in effect to 2020 with Bill 19 being set before Cabinet in early 2019. International fees remain at the discretion of institutions and regulated to limited increases while students remain in the program. The institution continues to focus on alternative revenue sources and building industry connections in core strategic sectors. Funding for new seats in IT have been recently approved.

Partnering with NAIT, an initiative to manage the provincial curriculum on trades is underway. Both institutions will own the curriculum and will look to market and monetize outside of Alberta.

Banner 9 capital project continues to be focus into 2019 with implementation scheduled for early spring.

## **7. SAITSA PRESIDENT'S REPORT**

Report received.

The SAITSA President provided a summary of report, highlights include; attendance at Canadian Alliance of Student Associations (CASA) 2018 Advocacy week in Ottawa for meetings with a variety of political dignitaries relating to improvements to post-secondary education including advocacy for Open Educational Resources, Transparency for Institutional Funding, Mental Health Issues and Sexual Violence Policy standards.

The SAITSA President introduced the new Executive Director, Recruitment Marc Stromme. Marc's focus will be to direct, manage and provide consistent implementation of operational objectives of SAITSA.

## **NEW BUSINESS**

### **8. Academic Council**

Minutes of the March 20, 2018, April 17, 2018, May 22, 2018, September 11, 2018 and October 9, 2018 meetings were received for information purposes.

The Vice President, Academic provided a brief summary of the meetings of the Academic Council. The institution continues to expand programming with a key focus in water management and resource protection, further develop programs in cybersecurity, and review options in eye care. Council are examining ways to expand new programming whilst keeping pace with technology. Additional programming will be presented in the New Year.



It was further reported that a sub-committee has been established to evaluate the current mechanisms for Open Ended Resources (OER's). In addition Academic Council is investigating options to simplify student evaluation process to bring in a more effective, efficient and cost effective application.

**NEXT MEETING**

The next meeting of the Board of Governors - Public is scheduled for Wednesday, February 6, 2019 at 4:00 p.m. in the SMED Boardroom MA317, Heritage Hall.

**ADJOURNMENT**

The meeting was adjourned at 4:38 p.m.

Chair: \_\_\_\_\_ President and CEO: \_\_\_\_\_

*tr/2018.11.28*