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## BOARD OF GOVERNORS MEETING – PUBLIC

4:00 p.m. – 4:30 p.m. Wednesday, November 25, 2020  
Online

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### MINUTES

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#### **Committee Members:**

Scott Thon, Chair  
Ross, David  
Annesley, Janet  
Bailey, Cameron  
Barry, Stephen  
Billington, Susan  
Erickson, David  
Hodgins, Cameron  
Fleming, Tonya  
May, Peter  
Morstad, Ryan  
Murphy, Lara (*Regrets*)  
Park, Melinda  
Raju, Rigel  
Tetzlaff, Reynold

#### **Resource:**

Daykin, Roy, CFO & VP, Corporate Services  
Donaldson, Brad, VP Academic  
Magotiaux, Heather, VP, External Relations  
Tom Bornhorst, VP, Corp Development & Applied Research  
Ruptash, Tracy, EA to the Board of Governors

#### **Guests:**

Terence Le Caravan  
Adrienne Jones

### PRELIMINARIES

#### **1. CALL TO ORDER**

The Chair called the meeting to order at 4:04 p.m.

#### **2. REVIEW AGENDA**

The agenda was reviewed as presented.

#### **3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

#### **4. CONSENT AGENDA**

##### **MOTION:**

THAT the Board of Governors approve the Consent Agenda as presented.

- (a) Board of Governor Minutes – February 19, 2020 (Public)

**Moved: R. Tetzlaff**  
**Seconded: C. Bailey**  
**CARRIED BGP201125-01**

## REPORTS

### 5. CHAIR'S REPORT

The Chair provided a verbal update.

The Chair commended management on successfully delivering convocation in an online form, provided an update on board succession confirming three members' reappointments and provided an update on the government's review of post-secondary education.

The Chair commented on the diverse opinions within the post-secondary consultation process including collaborations to provided better outcomes for students.

It is anticipated that the McKinsey report will be completed in early 2021 and presented to the government for their review.

### 6. PRESIDENT'S REPORT

Report received.

The President and CEO provided comments on the institutions flexibility and adaptability over the past year and thanked the Board for their ongoing support.

The Board were advised that there have been an up rise in covid-19 cases within the SAIT community however, no cases have occurred directly within the institution. Activities on campus have remained high and the institution is functioning well. The fall semester is well underway with all students anticipated to complete their studies on time.

New restrictions announced by the Government of Alberta have no direct impact to post-secondary institutions. The semester will reconvene on January 11, 2021, programming will continue to be delivered the same as the fall. Online capacity continues to build while maintaining a quality of delivery while enrolments remain strong into the spring and fall 2021. The model of delivery for 2021 is not yet confirmed until further information relating to a vaccine become available. International education continues to be a focus. The spring intake will continue with fiscal challenges and budgets remain pressured.

The post-secondary education review, Alberta 2030, continues.

The Skills to Jobs Taskforce report has been presented to the Government of Alberta for review.

The Board were advised that the institution received a \$250,000 donation which was matched by the Government of Alberta creating 1,000 scholarships for SAIT alumni.

## 7. SAITSA PRESIDENT'S REPORT

The Saitsa President provide a verbal update.

The Board were provided an insight on the pressures facing students working online, the increased pressures of finding employment and the ability to fund education.

The Saitsa President advised the board that Saitsa participated in a number of panel discussions relating to the post-secondary education review.

A new board of directors has been appointed to Saitsa and a review of the student association organization is underway.

Saitsa continues to collaborate with the City of Calgary on affordable public transit for students, administer events and support students. It was reported that a 42% reduction on student association fees and opt in opt out option for health and dental has been implemented.

The Board were advised that Saitsa has launched a series of podcasts with four recordings to date and conducted a student survey with significant responses. The survey results conveyed an overwhelming indication of cost pressures facing students and the difficulties associated with these pressures.

The Saitsa President provided a brief update on how the associations is assisting with student mental health issues.

## NEW BUSINESS

### 8. ACADEMIC COUNCIL

The President and CEO provided an overview of the Academic Council meetings. The Board were advised that Academic Council are undertaking four new initiations in 2020/2021 these are: Academic Integrity/Academic Code/Academic Standards, Affordability, Assessing impacts of current learning modality from a student perspective and standards of online delivery.

(a) Academic Council Minutes

Minutes January – May 2020 and September 2020 were received.

### 9. ACADEMIC COUNCIL MEMBERSHIP

The Vice President, Academic, Brad Donaldson provided a summary of the changes to the membership of Academic Council for the Board's approval.

#### MOTION:

THAT the Board of Governors appoints James Overall, Dean, Hospitality and Tourism, Mojtaba Kazemi, Associate Dean, Learner and Academic Services, Brenda Gee, AUPE Local 39, Jennifer



Stefura, APT and reappoints Nino Belevdere, Apprenticeship Coordinator for a term to expire no later than June 20, 2023, as presented.

**Moved: R. Morstad**  
**Seconded: J. Annesley**  
**CARRIED BGP201125-02**

**NEXT MEETING**

The next meeting of the Board of Governors – March 17, 2021 Online.

**ADJOURNMENT**

The meeting was adjourned at 4:47 p.m.