SAIT Admission Exams

Admission exams are taken in order to upgrade a missing admission requirement for your program.

Admission exams cost $50. Admission exam results must meet the minimum admission requirements of each program (i.e., if the Math requirement for a SAIT program is 50% and the examinee achieves a 55% grade, they would meet the admission requirement). Please review your program's admission requirements prior to taking your SAIT admission exam.

If you are applying to a SAIT program, a SAIT Student ID number is required to write these exams. Please ensure you know your ID number when coming in to write your exam. If you do not have a SAIT student ID, please contact the Office of the Registrar.

The Apprentice Technician and Pre-employment admission exams require a 70% passing grade to coordinate with AIT standards.

Upon completion, exam results will be recorded in the SAIT student Banner System within approximately 5 business days.

- A list of available study material for Alberta Diploma equivalent exams can be found here (for online admission exams & English 30):
  http://castlerockresearch.com/all-books-alberta/
      (NOTE: the SAIT student library may contain study materials)
- **These exams are good for SAIT admissions only.** You will not be able to use the results for another institution. All required formulas, data booklets, and reference documents will be provided.
- **Admission exams can only be taken twice in a lifetime**, with a waiting period of **90 days** prior to the second attempt.

    <mark>If you are taking an admission exam outside of the SAIT main campus: please inform Testing staff.</mark>

Paper Based Exams:

    The exams offered and the materials allowed are as follows:

- English 30 – English Dictionary and Thesaurus: Parts 1 & 3
    - 4.5 hours in 3 parts:
        - Part 1 is 1 hour Visual Response
        - Part 2 is 1.5 hours Reading Comprehension
        - Part 3 is 2 hours Persuasive Writing.
        - *NOTE: All 3 parts have to be completed within 10 business days*
- Professional Cooking and Baking Math – Scientific Calculator
    - 1.5 hours
- Pre-employment – Scientific Calculator
    - 3 hours
    - Level 2 (Carpenter, Cabinet Maker, Sheet Metal, Welder)
    - Level 4 (Machinest, Millwright, Plumber, Steamfitter – Pipefitter)
    - Level 5 (Refrigeration, Electrician)

Testing Services accepts debit, Visa, and Mastercard at the time of your exam for paper based exams. If cash is the preferred method of payment, the Cashier's Office hours are as follows:

SAIT Cashiers Office (Room MC201; Heritage Hall):
• Monday, Tuesday, Thursday, Friday: 8:30 am - 4 pm.
• Wednesday: 9 pm - 4 pm.
Closed for lunch everyday between 12:30 - 1 pm.

Computer Based Exams:

Pay and register with the **Office of the Registrar** by phone (403-284-7248) or in person with the course code (s) provided below. **Courses must be paid and registered for prior to writing.**

- Biology 20: Scientific Calculator, 2.0 hours, course registration code BIOL-001-EX
- Biology 30: Scientific Calculator, 2.5 hours, course registration code BIOL-002-EX
- Chemistry 20: Graphing Calculator, 2.0 hours, course registration code CHEM-001-EX
- Chemistry 30: Graphing Calculator, 2.5 hours, course registration code CHEM-002-EX
- Math 10C: Graphing Calculator, 2.0 hours, course registration code MATH-001-EX
- Math 20 – 1: Graphing Calculator, 2.0 hours, course registration code MATH-002-EX
- Math 20 – 2: Graphing Calculator, 2.0 hours, course registration code MATH-003-EX
- Math 20 – 3: Graphing Calculator, 2.0 hours, course registration code MATH-004-EX
- Math 30 – 1: Graphing Calculator, 2.5 hours, course registration code MATH-005-EX
- Math 30 – 2: Graphing Calculator, 2.5 hours, course registration code MATH-006-EX
- Physics 20: Graphing Calculator, 2.0 hours, course registration code PHYS-001-EX
- Physics 30: Graphing Calculator, 2.5 hours, course registration code PHYS-002-EX

Office of Registrar Location & Hours of Operations:

AA211, Heritage Hall

- Monday, Tuesday, Thursday, and Friday: 8:30 am to 4 pm
- Wednesday: 9 am to 4 pm
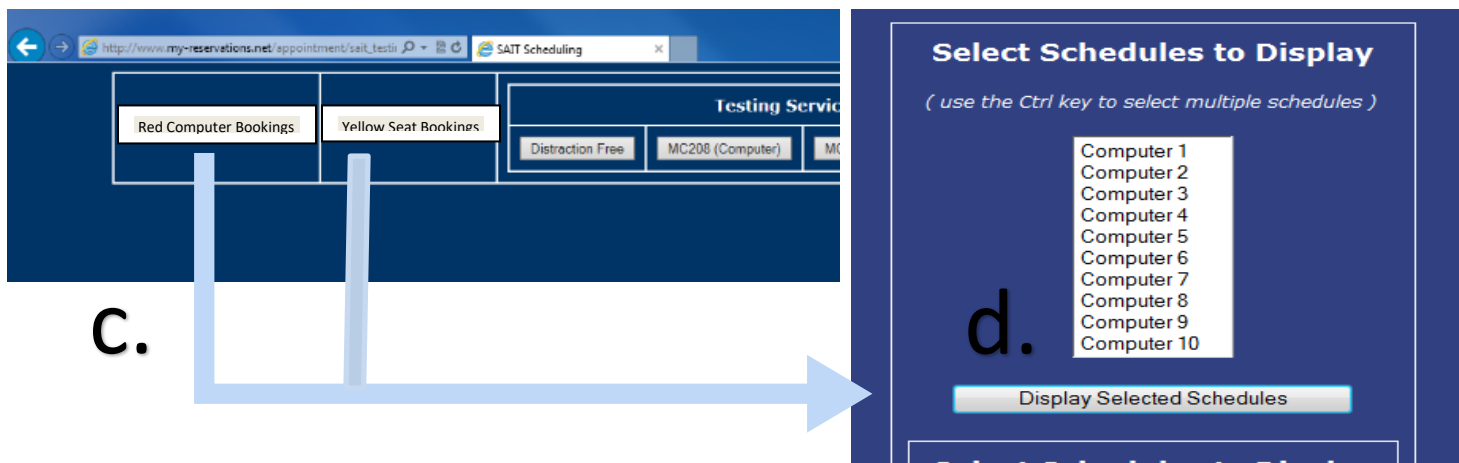- Saturday, Sunday, and statutory holidays: Closed

Making a Reservation:

Our hours of operations can be found here:
http://sait.ca/testing

Book your test time(s).

    a.   Testing Services' policy is that students book their exams at least **24 hours** in advance.

    b.   To book your test time(s), go to http://www.my-reservations.net/appointment/sait_testing/

    c.   Click on "Red Computer Bookings" for our computer room or "Yellow Seat Bookings" for our paper room.

    d.   Click "Display Selected Schedules".

    e.   To reserve a computer/seat, click on a free time slot for a computer/ seat that can accommodate the length of your exam. Please refer to the hours of operation when booking your exam.

    f.   Fill in the fields and click "Confirm Registration."**

*Please note: the Testing Service seat booking site closes during the months of April and December due to the SAIT's final exam periods. Students must email testing@sait.ca in order to book their exam during these two periods.

** Our online scheduler does not give out email confirmations. In order to ensure that your request is processed, please book your exam using a computer, as booking via smartphone or tablet can cause issues.