

Section:	Human Resources (HR)
Subject:	Compensation and Benefits
Legislation:	
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APPROVED: _____
Chair, on Behalf of SAIT's Board of Governors

POLICY

The policy of the Board of Governors is to require employees and Board members to plan and obtain approval for their travel on SAIT-related business.

POLICY/PROCEDURE REFERENCE

HR.1.4.1 Travel Planning and Approval procedure

The official controlled version of this document is held in the Board of Governors Office.