

**PERFORMANCE PLANNING AND REVIEW**

Section: Human Resources (HR)

Subject: Compensation and Benefits

Legislation:

Effective: December 16, 1982

Revision: June 28, 1994; August 1, 2003 (reformatted); March 21, 2011; September 1, 2016 (reformatted)

**APPROVED:**

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**Chair, on Behalf of SAIT's Board of Governors****POLICY**

The policy of the Board of Governors is for SAIT to use an objective performance planning and review system which assists employees in improving their job performance by establishing performance objectives.

**POLICY/PROCEDURE REFERENCE**

HR.1.3.1 Performance Planning Cycle procedure

*The official controlled version of this document is held in the Board of Governors Office.*