
BOARD OF GOVERNORS MEETING – PUBLIC

4:00 p.m. – 4:30 p.m. November 21, 2019
Room AA317 SMED Boardroom, 3rd Floor – Heritage Hall
1301 16 Avenue NW, Calgary, Alberta

MINUTES

Committee Members:

Scott Thon, Chair
Ross, David
Annesley, Janet
Bailey, Cameron
Barry, Stephen
Hodgins, Cameron
Fleming, Tonya
Jarvis, Patrick (*Regrets*)
Keshavjee, Mo
Langlois, Sophia
May, Peter
Morstad, Ryan
Murphy, Lara
Papic, Matko
Park, Melinda
Raju, Rigel

Resource:

Daykin, Roy, CFO & VP, Corporate Services
Donaldson, Brad, VP Academic
Magotiaux, Heather, VP, External Relations
Zahavich, Alex, VP, Corp Development & Applied Research
Bennett, Jennifer, AVP, Strategic Enrolment Management
Ruptash, Tracy, EA to the Board of Governors

Guests:

Dan Jones, Instructor, Sheet Metalwork Program
Candace Van Apeldoorn, Instructor Information and
Communications Technologies
Sheldon Thunstrom, Instructor Health and Public Safety
Adrienne Jones, Instructor MacPhail School of Energy

PRELIMINARIES

The Board Chair welcomed all public guests to the proceedings.

1. CALL TO ORDER

The Chair called the meeting to order at 4:05 p.m.

2. REVIEW AGENDA

The agenda was reviewed as presented.

3. DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared.

4. CONSENT AGENDA

MOTION:

THAT the Board of Governors approve the Consent Agenda as presented.

- (a) Board of Governor Minutes – February 6, 2019 (Public)

Moved: T. Fleming
Seconded: S Barry
CARRIED BGP191121-01

REPORTS

5. CHAIR’S REPORT

The Chair provided a verbal update.

The Board Chair advised that the post-secondary institution chairs met with the Minister and Premier on November 1, 2019, discussions focused on students and student success and funding changes across the post-secondary sector. Post-secondary institutions are requested to provide a financial report to the Minister in early December, 2019. Furthermore, it was reported that members of the Board represented the institution at a number of internal and external events.

6. PRESIDENT’S REPORT

Report received.

The President and CEO provided a verbal summary of the report. The institute is underway with its budget review in response to changes in government funding. The institution is expected to target growth in revenue streams including international, corporate services, continuing education and studies to offset funding shortfalls. It was also noted that wholesales changes in public policy regarding tuition fees are anticipated. The institution continues to work through the budget process laid out by the government, it was reported that the process is expected to evolve over the coming months.

The President and CEO continues to meet with government, meetings are constructive and on point with the provincial budget a key priority.

The President and CEO co-chaired the first provincial Jobs and Skills Task Force. This committee consists of a 20-person panel representing a wide cross-section of stakeholders relating to trades in Alberta. The primary focus of the committee is to propose innovative improvements to the system and improve the parity of esteem as it relates to post-secondary education and trades training.

Fall convocation saw over 450 students cross the stage. The convocation speaker was Ryan Scott and former SAIT graduate and distinguished alumni.

Tom Bornhorst, Vice-President, Corporate Development, Applied Research and International provided an update in advancing the delivery and re-organization of continuing education.

The President and CEO advised that additional revisions to the Academic Freedom policy is presently being circulated for Board approval.

In December the institution will be announcing a major gift, this will be the largest gift received by a non-academic institution Canada wide.

7. SAITSA PRESIDENT'S REPORT

Report received.

The SAITSA President provided a summary of the report. The Students' Association met with the Minister, Advanced Education several times over the previous weeks. The focus of discussions included budget impacts and temporary summer programs. The Students' Association is collaborating with students on messaging and feedback to the government's budget delivery.

NEW BUSINESS

8. ACADEMIC COUNCIL REPORT

The Vice President, Academic provided an overview of the Academic Council membership.

(a) **Academic Council Appointments**

A motion to approve the Board appointments was presented for approval.

MOTION:

THAT the Board of Governors appoints Neera Arora, Registrar, Grant Van Shaik, Director, Strategic Planning and re-appoint Dr. Brad Donaldson, Vice President, Academic to Academic Council for a term to expire no later than June 30, 2022 as presented.

Moved: P. May
Seconded: S. Barry
CARRIED BGP191121-02

(a-g) **Academic Council Minutes**

Minutes January 15, 2018, February 19, 2019, March 12, 2019, April 16, 2019, May 19, 2019 and October 8, 2019 received.

The Vice President, Academic provided a summary of the October 8, 2019 meeting. It was reported that Academic Council's focus for the year is on four key initiatives; the Capstone Project, Diversity Inclusion, Academic Misconduct and the Fall Reading Week.

It was further noted that the online student feedback questionnaire process has been updated for digital transformation. The survey received a 50% overall response in its first



week, the Vice-President, Academic thanked faculty for their endeavours in encouraging participation.

NEXT MEETING

The next meeting of the Board of Governors - Public February 19, 2020 in the SMED Boardroom MA317, Heritage Hall.

ADJOURNMENT

The meeting was adjourned at 4:50 p.m.