

---

## **BOARD OF GOVERNORS MEETING – PUBLIC**

4:00 p.m. – 4:30 p.m. Wednesday, February 6, 2019  
Room MA317 SMED Boardroom, 3<sup>rd</sup> Floor – Heritage Hall  
1301 16 Avenue NW, Calgary, Alberta

---

### **MINUTES**

---

#### **Committee Members:**

Park, Melinda, Chair  
Ross, David  
Annesley, Janet  
Barry, Stephen  
Chaachouh, Ninar  
Cowley, Ian  
Falasinnu, Henrietta  
Ismail-Teja, Ruhee  
Jarvis, Patrick  
Keshavjee, Mo  
Langlois, Sophia  
Leslie, Bruce  
May, Peter  
Papic, Matko  
Todesco, Joanne  
Torres-Gillet, Alysso

#### **Resource:**

Daykin, Roy, CFO & VP, Corporate Services  
Donaldson, Brad, VP Academic  
Magotiaux, Heather, VP, External Relations  
Zahavich, Alex, VP, Corp Development & Applied Research  
Bennett, Jennifer, AVP, Strategic Enrolment Management  
Ruptash, Tracy, EA to the Board of Governors

#### **Guests:**

Tanya Pittis, VP Academic, SAITA  
Marc Stromme, Director, Executive Director, SAITSA

### **PRELIMINARIES**

The Board Chair welcomed all public guests to the proceedings and introduced new board member Janet Annesley. The CFO and Vice-President, Corporate Services welcomed and introduced the new Associate Vice President, Employee Services to the Board.

#### **1. CALL TO ORDER**

The Chair called the meeting to order at 4:05 p.m.

#### **2. REVIEW AGENDA**

The agenda was reviewed as presented.

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**4. CONSENT AGENDA**

**MOTION:**

THAT the Board of Governors approve the Consent Agenda as presented.

- (a) Board of Governor Minutes – November 28, 2018 (Public)

**Moved: P. Jarvis**  
**Seconded: P. May**  
**CARRIED BGP190206-01**

**REPORTS**

**5. CHAIR’S REPORT**

Report received.

The Chair provided a brief summary of the report. Highlights include; the appointment of Janet Annesley to the Board and designation of Melinda Park as Chair; The Board Strategic Planning Session will be taking place on February 8, 2019, the focus of the retreat is to provide input into the institutional strategic plan renewal; and submission of the institution’s indigenous training proposal. The Board Chair also thanked SAITSA for the recent gift donation. The event was attended by members of the Board.

**6. PRESIDENT’S REPORT**

Report received.

The President and CEO highlighted the SAITSA gift announcement, believed to be the largest gift by a student association to a post-secondary institution in western Canada.

Rupertsland Institution, an affiliate of the Metis Nation of Alberta provided an endowment gift of \$500,000 in support of their mandate in education, training and research for Metis students, the gift was supported by a donation of \$100,000 from TransCanada. With additional support the fund is close to \$1M.

The President’s from post-secondary institutions met with the Minister, Advanced Education for budget consultations. The President and CEO raised several concerns with the Minister on public polices to date, including the decline of support for the apprenticeship programs. The institution is expecting enhanced interaction with the Government as elections approach.

The President and CEO highlighted institutional partnerships other post-secondary institutions and advised that Ministry has appointed new President's for the University of Calgary and Medicine Hat College.

**7. SAITSA PRESIDENT'S REPORT**

Report received.

SAITSA continue to lobby Government for funds towards programs and services. Work continues in the promotion of Open Educational Resources with 1300 names attached to a letter of support to be forwarded to the Minister, Advanced Education. This will be a focus of SAITSA throughout the year. It was also noted that student's will be celebrating Pride Week during the month of February.

**NEW BUSINESS**

**8. Academic Council**

Minutes of the November 13, 2018 and December 11, 2018 meetings were received for information purposes.

The Vice President, Academic provided a brief summary of the meetings of the Academic Council.

It was reported that Academic Council are moving significant new program proposals forward for submission to the Ministry. The institution received approval to provide a Bachelor of Hospitality and Tourism degree to be launched in September 2019. This will be the institution's third degree, marketing and communications will be occurring over the coming months.

Academic Council are currently undertaking a review of three major projects; Student Feedback Mechanisms, Information Literacy, and Investigate Standardized Framework for Course Delivery.

**NEXT MEETING**

The next meeting of the Board of Governors - Public November 18, 2019 in the SMED Boardroom MA317, Heritage Hall.

**ADJOURNMENT**

The meeting was adjourned at 4:27p.m.