



**Southern Alberta
Institute of Technology**
1301 16th Avenue NW
Calgary, Alberta T2M 0L4
Canada
Toll-free: 1.877.284.7248
sait.ca

LEADS - Position Description

Position Title: Entrepreneurship & Innovation Student Leader

School: School of Business

Term: Winter 2026

Number of Positions: 2

Hours per week: 3-5

**This number is given as an estimate. Actual time commitment may vary throughout the year.*

This is a competitive student leadership opportunity open to current SAIT students. Competition for leadership positions will close as suitable candidates are hired.

Position Description

The Entrepreneurship & Innovation Office is seeking dynamic and motivated students to support SAIT's growing entrepreneurial ecosystem. These Student Leaders will play a key role in connecting students with resources, maintaining an up-to-date events calendar, and engaging with the broader entrepreneurship and innovation community. They will also assist in planning and executing events that foster innovation and entrepreneurial thinking on campus.

Duties and Responsibilities

- Maintain and regularly update the Entrepreneurship & Innovation events calendar.
- Engage with the SAIT entrepreneurship and innovation ecosystem, including student entrepreneurs, faculty, and external partners.
- Support student entrepreneurs by connecting them to resources, programs, and opportunities.
- Assist in planning and coordinating entrepreneurship and innovation events, workshops, and networking activities.
- Promote events and initiatives through appropriate channels to increase student engagement.
- Attend student leadership training and any mandatory professional development sessions as part of the LEADS program.
- Participate in team meetings and contribute ideas for enhancing student engagement in entrepreneurship.
- Perform other duties as opportunities allow.

Benefits

- Develop your Student Experiential Record. Student Leaders may document their hours and experiences on an official SAIT Co-curricular Record for future employment.
- Develop your experience through training and professional development opportunities throughout the year.
- Gain a letter of reference. Letters of reference will be available for outstanding service.
- Improve your skills. Gain leadership, event planning and organizational skills while working on a diverse team.



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- Be mentored by the best! Our team will guide you on the practicalities of building meaningful connections within SAIT's entrepreneurial ecosystem and beyond.

Commitment

Each student leader commitment is approximately **3-5** hours per week, schedule dependent.

Qualifications

We are seeking student leaders to foster and support an inclusive environment of connecting, learning, practicing and serving. The ideal candidate for Entrepreneurship & Innovation Student Leader:

- Is an enthusiastic team player with a positive attitude.
- Has a strong interest in entrepreneurship and innovation.
- Is globally-minded with a passion for inclusion and helping others.
- Is able to work well independently and with a team.
- Is a self-starter, reliable and can complete projects from start to finish.
- Has the ability to engage and encourage a group of peers.
- Must be open and sensitive to all individuals regardless of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, educational background, ability or age.

Application Process

To apply, please complete the [online application form](#). For inquiries, contact student.engagement@sait.ca. Please note that in submitting your application, you are verifying that you are:

- in good academic standing (TGPA or TIGPA above 2.5).
- in good conduct standing and consent to this being verified by the Student Conduct Office.

Note that details of academic and non-academic misconduct cases are not shared through this process.