

The purpose of these student innovation funds is to provide SAIT students with the opportunity to obtain financial support for resources required for their innovative student capstone projects. These projects enable students to apply the skills and knowledge gained within their program in a real-world context.

INSTRUCTIONS - Submitting your application:

1. For funding criteria and more detailed application process visit [applied research for students](#).
2. Complete this form electronically. Handwritten and/or incomplete application **will NOT** be accepted.
3. **DO NOT** include confidential information in this application.
4. Submit an electronic copy of your application form to SAIT.StudentProjects@sait.ca. Make sure it is **digitally signed by your group, Project Sponsor (Industry partner or ARIS centre), Faculty Advisor (program instructor) , and your program's Academic Chair.**
5. Be prepared to present your project to the panel members about 1-2 weeks after your application submission. You will have up to 5 minutes to present your project and will be able to share your powerpoint presentation and any resources you have prepared for the panel members. This will be followed by another 5 minutes for questions and comments from the panel members.
6. Please contact SAIT.StudentProjects@sait.ca with questions regarding fund criteria and/or the application process.

PROJECT TITLE:	
SUSTAINABLE DEVELOPMENT GOAL (SDG) ADDRESSED	

APPLICANT INFORMATION				
	Name	SAIT ID	Email	Phone
Applicant 1:				
Applicant 2:				
Applicant 3:				
Applicant 4:				
Applicant 5:				
Applicant 6:				
SAIT Program:				
SAIT Course Name:				
SAIT Course Number:				
SAIT School:				
Faculty Advisor				
Academic Chair				
Project Sponsor	Organization:			
	Primary Contact Name:			



Student Innovation Fund Application

	Title:	
	Email:	
	Phone:	
Project Start Date:		
Project End Date:		

Amount of Funding Requested:	
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Please answer the following questions:

- 1. Please provide an abstract of your project that could be used for publication in the future.**

- 2. Please provide a background of the project and what challenge is being addressed in your project?**

- 3. Who is your Project Sponsor and what support will they provide?**

4. What are the goals/objectives/deliverables of this project?**5. Please provide a project timeline with key milestones.**

Milestone	Short Description of activities	Date

6. Provide an overview of your project plan and how you aim to achieve your goals and milestones.

7. What makes your project innovative?

8. Budget *(Provide a realistic budget estimate for your project, use specifics where possible, and avoid very general categories like "Materials")*

Budget Item / Category	Fund Amount Request	Project Sponsor Contribution	Other Contribution	Budget Item Description <i>Provide an explanation of major budget items, what are they used for, how you selected or quoted the item, who's providing if not the fund or Project sponsor.</i>
Subtotals	\$ 0.00	\$ 0.00	\$ 0.00	
Total Project Budget	\$ 0.00			

- 9. Intellectual Property (IP)** *(Applied Research and Innovation Services (ARIS) DOES NOT maintain ownership of any IP created. Please work with your team and industry partner (if applicable) to determine who will own the intellectual property.*

- 10. Future Usage** *(Please work with your faculty advisor to answer this section. Briefly outline how any major resources purchased with this funding could be used by other/future students in your program/school)*

According to SAIT's A.C. 3.10 policy, any physical product created through the research must remain at the institution unless a different agreement with an industry partner is in effect.

DECLARATION OF APPLICANT

I hereby certify that the information on this form is complete and true in all aspects. I understand that, upon approval of funding, I will be required to submit an outcomes report to Applied Research and Innovation Services at the end of the project and that funding will be distributed, unless otherwise discussed and agreed upon, on a reimbursement basis. I understand that by signing this document I am agreeing to publication.

Information is collected under the authority of the Freedom of Information and Protection of Privacy Act, section 33(c). This information is used to determine your eligibility for funding. In the event you become a fund recipient this information may be used in whole or in part and may be reproduced or published and used for donor notification. If you have any questions or concerns regarding the use or collection of this information, please contact the Applied Research and Innovation Services department at SAIT.StudentProjects@sait.ca.

Print Name – Applicant 1:	Signature – Applicant 1:	Date:
Print Name – Applicant 2:	Signature – Applicant 2:	Date:
Print Name – Applicant 3:	Signature – Applicant 3:	Date:
Print Name – Applicant 4:	Signature – Applicant 4:	Date:
Print Name – Applicant 5:	Signature – Applicant 5:	Date:
Print Name – Applicant 6:	Signature – Applicant 6:	Date:

I agree with and verify what has been stated in this form. I support this application.

Print Name – Faculty Advisor:	Signature – Faculty Advisor:	Date:
Print Name – Academic Chair:	Signature – Academic Chair:	Date:
Print Name – Project Sponsor (If applicable):	Signature – Sponsor/Mentor:	Date:

The personal information collected through the Student Innovation Fund Application is for application purposes only. This collection is authorized by section 4(c) of the Protection of Privacy Act. For questions about the collection of personal information, contact Nelia Julca at nelia.julca@sait.ca.