



# SECURITIES TRANSFER FORM

## Gift of Securities Transfer Instructions

TO MY BROKER:

DATE: \_\_\_\_\_

Donor's Brokerage Firm (Transferring Institution)  
Address of Transferring Institution  
Address of Transferring Institution  
Contact at Transferring Institution (Name & Phone No.)  
Transferring Institution CUID / DTC CODE

MY INFORMATION:

Name of Donor/Transferor  
Residential Address of Donor/Transferor  
Account No. of Donor at Transferring Institution

You are hereby authorized and directed to **transfer in kind** the following securities from the above noted account to the address and the account number noted below.

Security Description	CUSIP/ISIN/SEDOL#	# of shares/units
_____	_____	_____

**Credit account no.: 140000001 Southern Alberta Institute of Technology**

**Canadian securities - Deliver to:**

RBC Investor Services Trust  
Securities Services  
155 Wellington St West, 2nd Floor  
Toronto, ON M5V 3L3  
CUID # RTRA

**U.S. (DTC) securities - Deliver to:**

Bank of New York (BONY)  
DTC #901  
Agent ID: 80901  
Institution ID: 53372  
A/C 298307

**Mutual Funds - Deliver Dealer to Dealer**

**Transfer Forms to:**  
RBC Investor Services  
Attn: Pooled Fund Group  
155 Wellington St West, 2nd Floor D East  
Toronto, ON M5V 3L3

To my knowledge these shares are freely tradable and not subject to restrictions on their sale or disposition.

**Email or fax this completed form to:**

**1. Your Broker AND**

**2. SAIT's Broker:**

Cris Lucchetto  
RBC Investor & Treasury Services  
Email: [cris.barbosa-lucchetto@rbc.com](mailto:cris.barbosa-lucchetto@rbc.com)  
Fax: 416.974.6905  
Tel: 416.955.7618  
Toll-free: 1.877.992.9979

**3. SAIT:**

Email: [ad.gift.processing@sait.ca](mailto:ad.gift.processing@sait.ca)  
Tel: 403.210.4248

Your broker may require the original of this form.

**Your transaction could be delayed if a copy of this form has not been faxed or emailed to SAIT's broker. Failure to provide sufficient details on this form may also result in a delay or failure to settle.**

*In order to issue a charitable receipt for the calendar year, SAIT requires the shares to have arrived in SAIT's account no later than close of markets on December 20th. Transactions typically take five business days. Please allow more time for mutual funds.*

**We are grateful for your gift and are pleased to acknowledge our donors:**

*Yes, SAIT has my/our permission to acknowledge me/us as  
I/We wish to remain anonymous*

(Preferred recognition name)

Questions? Call SAIT Alumni and Development: 403.284.7046 or toll-free at 1.888.284.8399

SAIT Charity BN/Registration # 10799 5789 RR0001