

Building hours: <https://www.sait.ca/about-sait/campus/campus-maps>

Statutory Holidays: closed

This request

<i>Date Requested</i>

Department

<i>School or Department</i>

<i>Reason for access</i>

Person

This section is blank because a spreadsheet with the information for several people is attached to the email with this request form.

<i>First name</i>
<i>Last name</i>
<i>SAIT ID</i>
<i>Type of Access</i>
<i>Team/Program (optional)</i>

Contractor	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 5px;"><i>Supervisor</i></td> <td style="text-align: center; padding: 5px;"><i>Phone number</i></td> </tr> <tr> <td colspan="2" style="text-align: center; padding: 5px;"><i>Company name</i></td> </tr> </table>	<i>Supervisor</i>	<i>Phone number</i>	<i>Company name</i>	
<i>Supervisor</i>	<i>Phone number</i>				
<i>Company name</i>					

Rooms and times

<i>Date (1)</i>	<i>Start time</i>	<i>End time</i>	<i>Building</i>	<i>Room</i>
<i>Purpose</i>				

<i>Date (2)</i>	<i>Start time</i>	<i>End time</i>	<i>Building</i>	<i>Room</i>
<i>Purpose</i>				

For long term afterhours access, of a week or longer, record the start date (1) and the end date (2) and check this box:

<i>Date</i>	<i>Start time</i>	<i>End time</i>	<i>Building</i>	<i>Room</i>
<i>Purpose</i>				

<i>Date</i>	<i>Start time</i>	<i>End time</i>	<i>Building</i>	<i>Room</i>
<i>Purpose</i>				