

AC.4.5.1	
SCHOLARLY ACTIVITY	
Section:	Academic/Student (AC)
Subject:	Scholarly Activity and Applied Research
Legislation:	
Effective:	June 6, 2016
Revision:	September 1, 2016 (reformatted)

APPROVED: _____
President and CEO

POLICY

The policy of the Board of Governors is to support traditional approaches to research while also recognizing that applied research is at the cornerstone of the scholarship, research and creative activity in the polytechnic environment. Scholarly activity and applied research at SAIT results in educational, business, industrial, artistic and/or social innovation

PROCEDURE

DEFINITIONS

- Critical review** The evaluation of scholarly activity outputs.
- Impact** The social, economic, industrial, educational and/or environmental effects or consequences of scholarly activity. These tend to be long-term, widespread achievements. They may be intended or unintended.
- Outcome** The consequence(s) attributed to scholarly activity and that is considered significant. This may be intended or unintended; positive or negative.

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Output	A product, service, event and/or participation generated by the scholarly activity.
Professional service	Work done in support of an academic discipline and includes, but is not limited to, activities such as serving on committees and boards of professional organizations, organizing or chairing sessions at national or international meetings, or editing or reading manuscripts for professional journals.
Scholarly activity	Any activity that involves the intentional creation, integration and/or transmission of knowledge with a view to informing professional practice, contributing to the state-of-practice within a field and/or impacting the broader external environment.
Stakeholders	Industry experts, pedagogical experts, academic peers, community stakeholders and/or professional bodies.

GOVERNING PRINCIPLES

1. To be considered as scholarly activity for the purposes of this policy and procedure, a project/activity must meet all of the following criteria:
 - a) Has a direct and/or indirect impact on students;
 - b) Results in an output; leads to an outcome;
 - c) Is measurable and observable, using quantitative and/or qualitative indicators;
 - d) Requires both knowledge acquisition and knowledge transmission;
 - e) Requires critical review by stakeholders;
 - f) Advances subject-matter expertise and/or pedagogical expertise; and
 - g) Contributes to a body of knowledge, an academic discipline and/or industry practice.
2. Professional development activities and institutional/professional service activities that do not meet the seven criteria listed above are not scholarly activity for the purposes of this policy and procedure. However, SAIT recognizes and supports these activities.

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3. SAIT resources shall be used effectively and appropriately to support scholarly activity.

PROCEDURE

1. When institutional resources are sought in support of scholarly activity, the following applies:
 - a) The project/activity must be part of a comprehensive Scholarly Activity plan or must align with the performance plan objectives for the individual undertaking that project/activity.
 - b) The project/activity must align with a program/discipline research theme and/or with SAIT's strategic plans for research.

POLICY/PROCEDURE REFERENCE

AC.4.5 Scholarly Activity and Applied Research policy

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