

AC.3.18.2 Recognition of Prior Learning – Non-Credit Courses

Schedule A: Transfer and Course Equivalency – Evaluation Rubric

1. This rubric is used to assess transfer or course equivalency at the course level, so that there is consistency and transparency in decision-making across SAIT.
2. The school/department/program responsible for the course decides whether or not to grant transfer/course equivalency. The evaluator may need to request additional information from the student in order to make this assessment.
3. Overall, the course being evaluated must be an 80% match (i.e. a strong match) to the SAIT course for which equivalency is sought (unless the course is an elective, in which case transfer/course equivalency may be granted for a course from an academic discipline or subject area within a discipline that meets the program's elective requirements, and an 80% content match is not required).
4. Refer to AC. 3.18.2 Recognition of Prior Learning – Non-Credit Courses for additional information.

1. Credit/Equivalency Factors

Using the information available to you, assess the following factors.

a. Course Description	<i>Look for similar wording; high-level similarities.</i>
b. Topics / Subject(s) covered in course	<i>Review course schedule, map or similar documentation.</i>
c. Learning Outcomes and Objectives,	<i>Assess cognitive levels in learning outcome and depth of learning required.</i>
d. Assessments/Evaluations	<i>Review percentage allocation of evaluations, type and nature of assessments.</i>
e. Course Hours	
f. Other	<i>Compare textbooks, learning materials, other factors.</i>