



## AC.3.18.1 Recognition of Prior Learning – Credit Courses

### Schedule B: Transfer Credit/ Course Equivalency – Evaluation Rubric

1. This rubric is used to assess transfer credit (TC) or course equivalency (CE) at the course level, so that there is consistency and transparency in decision-making across SAIT.
2. The school/department/program responsible for the course decides whether or not to grant transfer credit/course equivalency. The evaluator may need to request additional information from the student in order to make this assessment.
3. Overall, the course being evaluated must be an 80% match (i.e. a strong match) to the SAIT course for which credit/equivalency is sought (unless the course is an elective, in which case transfer credit or course equivalency may be granted for a course from an academic discipline or subject area within a discipline that meets the program's elective requirements, and an 80% content match is not required).
4. Refer to [AC.3.18.1 Recognition of Prior Learning – Credit Courses](#) and [AC.3.18.3 Articulation](#) for additional information.

#### 1. Credit/Equivalency Factors

*Using the information available to you, assess the following factors.*

a. Course Description	<i>Look for similar wording; high-level similarities.</i>
b. Topics / Subject(s) covered in course	<i>Review course schedule, map or similar documentation.</i>
c. Learning Outcomes and Objectives,	<i>Assess cognitive levels in learning outcome and depth of learning required.</i>
d. Assessments/Evaluations	<i>Review percentage allocation of evaluations, type and nature of assessments.</i>
e. Course Credits	
f. Course Hours	



g. Other	<i>Compare textbooks, learning materials, other factors.</i>
<b>2. Degree Course Factors:</b> <i>Applicable to all degree courses for which transfer credit/course equivalency is sought, in addition to the factors listed in section 1.</i>	
a. SAIT depth of learning (junior/senior courses)	<b>TC:</b> <i>Refer to sending institution's policy and/or course numbering procedure</i> <b>CE:</b> <i>Refer to SAIT process to determine depth of learning for junior/senior level courses</i>
b. Course Role(s) (Refer to Program of Study)	<i>How does course role match the program of study requirements for the receiving program?</i>