

**Technology Disclosure Form**

**CONFIDENTIAL**

This Technology Disclosure Form describes a new or original invention, process, device or technology ("**Technology**") that has been created by you and is being disclosed hereunder to The Board of Governors of the Southern Alberta Institute of Technology ("**SAIT**"). It is a first step toward possible commercialization of or further development of the Technology with the assistance of SAIT.

This Form should be completed in full and submitted to SAIT's Applied Research and Innovation Services Department at     [contact numbers]    , together with any descriptions, drawings, graphs, documentation and/or data that will provide a further description and understanding of the Technology. The more comprehensive the submission, the more effectively and efficiently SAIT can assess the Technology.

1. Technology Title (provide a concise title):

\_\_\_\_\_  
\_\_\_\_\_

2. Creators/Inventors (list individuals who participated in the creation, invention or development of the Technology):

- (a) (i) Name: \_\_\_\_\_
- (ii) Status at time of creation (ie. SAIT employee/student/other): \_\_\_\_\_  
\_\_\_\_\_
- (iii) Current Status: \_\_\_\_\_
- (iv) Current Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (v) Nature of Contribution: \_\_\_\_\_  
\_\_\_\_\_
- (vi) Current Work Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (vii) Email Address: \_\_\_\_\_

- (viii) Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_
  
- (b) (i) Name: \_\_\_\_\_
- (ii) Status at time of creation (ie. SAIT employee/student/other): \_\_\_\_\_  
\_\_\_\_\_
- (iii) Current Status: \_\_\_\_\_
- (iv) Current Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (v) Nature of Contribution: \_\_\_\_\_  
\_\_\_\_\_
- (vi) Current Work Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (vii) Email Address: \_\_\_\_\_
- (viii) Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_
  
- (c) (i) Name: \_\_\_\_\_
- (ii) Status at time of creation (ie. SAIT employee/student/other): \_\_\_\_\_  
\_\_\_\_\_
- (iii) Current Status: \_\_\_\_\_
- (iv) Current Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (v) Nature of Contribution: \_\_\_\_\_  
\_\_\_\_\_

(vi) Current Work Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(vii) Email Address: \_\_\_\_\_

(viii) Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_

3. Principal Investigator:

4. Previous Public Disclosures of Technology (ie. publications, conferences, etc. Please indicate dates):

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Description of the Technology (Key concepts, including nature, purpose, technical characteristics)

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6. Distinguishing original or novel features or competitive advantage of the Technology

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7. Envisioned use, products and/or applications

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8. Describe alternative technologies, of which you are aware, that accomplish the same envisioned use or application

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9. Are you aware of any other researchers/creators/institutes currently developing technologies similar to the Technology or in competition to the Technology?

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10. Has the Technology previously been tested?

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11. Has the Technology been developed on the basis of past technology? Y / N

If yes, please detail the existing technology

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12. Has a patent search been conducted?

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13. Have any patents related to or associated with the Technology been issued or applied for of which you are aware? If so, please provide details.

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14. Are there any other person(s) or organization(s) that may have any claims or rights in Technology, other than the creators/inventors listed in this Form? Y / N

If yes, please list names and nature of claims.

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15. Do you intend to apply for patent/IP protection? Y / N

If yes, do you wish SAIT to assist you in such application? Y / N

16. In your opinion, what are the next steps required to develop or commercialize the Technology?

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17. Please list all funding support for the research and work contributed to date to the Technology creation.

<u>Funding Source</u>	<u>Amount</u>	<u>Date</u>	<u>Other Information</u>
a)			
b)			
c)			
d)			

I/we confirm that we are the creators or developers of or have contributed to the creation or development of the Technology and that SAIT has right to disclose the information contained in this Form to third parties for the purpose of enabling them to assess the technology for commercialization or for any other reasonable purposes.

**[to be signed by each Creator/Inventor  
before a Witness]**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Creator Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

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Creator Signature

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Print Name

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Witness

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Creator Signature

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Print Name

\_\_\_\_\_  
Date