

Updates to SAIT Policies and Procedures 2018-19

The following changes to SAIT's policies/procedures have been made during the 2018-19 academic year. These are summarized below.

Academic (AC)

Procedure	AC.2.12.1	Copyright of External Materials	Revised
Policy Procedure	AC.2.15 AC.2.15.1	Aboriginal Learner Aboriginal Learner These are replaced by the new AC.2.23 Indigenous Student policy and procedure	Deleted Deleted
Policy Procedure	AC.2.16 AC.2.16.1	Workplace Experiential Learning Workplace Experiential Learning These are replaced by the new AC.2.20 Work-Integrated Learning policy and procedure	Deleted Deleted
Procedure	AC.2.17.1	Credentials	Revised
Policy Procedure	AC.2.20 AC.2.20.1	Work-Integrated Learning Work-Integrated Learning	New New
Procedure	AC.2.21.1	Open Educational Resources	Revised
Policy Procedure	AC.2.23 AC.2.23.1	Indigenous Student Indigenous Student	New New
Procedure	AC.3.1.1	Grading and Progression	Revised
Procedure	AC.3.2.1	Course Deficiencies	Revised
Procedure	AC.3.4.2	Student Behaviours of Concern	New
Procedure	AC.4.2.1	Research Integrity Content revised and amalgamated into AC.4.2.2 Research Code of Conduct procedure	Deleted
Procedure	AC.4.2.2	Research Code of Conduct	Revised
Procedure	AC.4.3.1	Treatment of Animals	Revised

Administration (AD)

Procedure	AD.1.3.1	SAIT Procedures	Revised
Procedure	AD.1.4.1	Corporate Seal - only change is updated position titles	Revised
Procedure	AD.1.6.1	Flag Protocol	Revised
Policy Procedure	AD.1.11 AD.1.11.1	Enterprise Risk Management Enterprise Risk Management	New New
Procedure	AD.1.12.1	Youth Activities on Campus	New
Procedure	AD.2.13.1	Sexual Assault and Sexual Violence	Revised

External Relations (ER)

Procedure	ER.1.2.1	Social Media Use	Revised
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Finance (FN)

Procedure	FN.7.1.1	Price Solicitation Replaced by the new FN.7.1.3 Procurement procedure	Deleted
Procedure	FN.7.1.2	Procurement Card Replaced by the new FN.7.1.4 SAIT Credit Card procedure	Deleted
Procedure	FN.7.1.3	Procurement	New
Procedure	FN.7.1.4	SAIT Credit Card	New
Procedure	FN.11.1	Expenses	Revised
Procedure	FN.11.1.2	Meals and Hosting Content amalgamated into the revised FN.11.1 Expenses and the new FN.11.1.3 Hosting procedures	Deleted
Procedure	FN.11.1.3	Hosting	New
Procedure	FN.13.1.1	Credit Assessment	Revised

Procedure	FN.13.1.2	Doubtful Accounts Receivable – Corporate	Revised
Procedure	FN.13.1.3	Doubtful Accounts Receivable – Students	Revised
Procedure	FN.14.1.1	Acquisition of Capital Assets	Revised
Procedure	FN.14.1.2	Management of Capital Assets	Revised
Procedure	FN.14.1.3	Disposal of Capital Assets	Revised

Health, Safety & Environment (HS)

Procedure	HS.1.1.1	HSE Systems	Revised
Procedure	HS.1.2.1	Prevention of Violence	Revised
Procedure	HS.3.1.1	Blood Borne Pathogens	Revised
Procedure	HS.1.5.1	Animals on Campus	Revised

Human Resources (HR)

Procedure	HR.2.2.1	Institutional Professional Development	Revised
Procedure	HR.2.2.2	Professional Development Fund – Academic Employees	Revised
Procedure	HR.4.11.1	Conflict of Interest: only change is removal of Schedule B	Revised
Procedure	HR.5.1.8	Employment Equity	New