

July 1, 2025 - Sept 30, 2025



This includes all reimbursable expenses for travel activities while on SAIT business, attendance at and/or presenting at conferences, and participating with professional organizations. Other Transportation includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. Meals at SAIT are based on approved receipts for each meal incurred while on business travel. Other includes conference registration fees.

<u>Position</u>		<u>Dates</u>	<u>Purpose</u>	<u>Destination</u>	<u>Airfare</u>	<u>Other Transportation</u>	<u>Accommodation</u>	<u>Meals</u>	<u>Other</u>	<u>Total</u>
President and	CEO	Jul, 2025	EAIE Conference	Sweden			(\$361.53)			(\$361.53)
President and	CEO	Jul, 2025	BCIE Conference	Whistler, BC			\$319.70	\$35.96		\$355.66
President and	CEO	Sep, 2025	Nordic Ambassadors on Defence & Energy collaboration	Montreal, QC	\$846.74					\$846.74
President and	CEO	Sep, 2025	Polytechnics Canada	Ottawa, ON	\$747.03					\$747.03
President and	CEO	Sep, 2025	RUN-EU Conference, Portugal	Portugal	\$8,134.52					\$8,134.52
President and	CEO	Sep, 2025	Nordic Ambassadors on Defence & Energy collaboration	Edmonton, AB			\$390.18	\$42.91		\$433.09
+	-								Total	\$10,155.51

SAIT provides for hosting and working session expenses to be reimbursed for SAIT business activity. Business activity can include meetings with external parties and SAIT employees.

<u>Position</u>	<u>Dates</u>	<u>Purpose</u>	<u>Location</u>	<u>Amount</u>
President and CEO	Jul, 2025	Meal Expense - External Meeting	Calgary, AB	\$31.15
President and CEO	Jul, 2025	Parking - External Meeting	Calgary, AB	\$5.80
			Total	\$36.95