



BOARD OF GOVERNORS MEETING – OPEN

10:30 a.m. – 12:30 p.m. Thursday, November 24, 2022
SMED Boardroom, 3rd Floor, Heritage Hall

MINUTES

Committee Members:

Erickson, David, Chair
Ross, David
Annesley, Janet
Bailey, Cameron
Barry, Stephen
Billington, Susan
Fleming, Tonya
Kad, Sanjeev
Karns, Matt (*Regrets*)
MacDonald, Ryan
May, Peter
Murphy, Lara
Park, Melinda
Ramos, Aaron (*Regrets*)
Thomas, Dawson (*Regrets*)
Trache, Andy

Resource:

Bornhorst, Tom, VP, Academic
Butler, Mark, VP Corp Development & Applied Research and International
Daykin, Roy, CFO & VP, Corporate Services
Magotiaux, Heather, VP, External Relations
Ruptash, Tracy, EA to the Board of Governors

Guests:

Partington, John, Director, Equity Diversity and Inclusion

Public:

Nick Hamnett, Instructor, School of Advanced Digital Technology

PRELIMINARIES

1. CALL TO ORDER

The Chair called the meeting to order 5:18 p.m.

The Chair welcomed guest presenter John Partington and members of the Public to the Board meeting.

2. REVIEW AGENDA

The agenda was received as presented.

3. DECLARATION OF CONFLICT OF INTEREST

No Conflicts of Interest were declared.

4. CONSENT AGENDA

MOTION:

THAT the Board of Governors has undertaken a full review of the items and motions on the Consent Agenda and approve as amended.

- (a) Minutes of the May 24, 2022 Meeting (Open/Public)
- (b) Board of Governors Audit and Investment Key Issue Plans
- (c) Program Approvals (Diploma)
 - i. International Business Management – Post Diploma Certificate
 - ii. Interactive Design (ID) - Diploma
- (d) Program Approvals (Degrees)
 - i. Financial Technology and Innovation Major – Bachelor of Business Administration Degree
 - ii. Bachelor of Technology – Software Development and Cyber Security specializations
- (e) Program Revisions
 - i. Aircraft Structures Technician – Certificate Program
- (f) Program Suspensions
 - i. Graphic Communications and Print Technologies Diploma
 - ii. New Media Production and Design Diploma

Moved: R. MacDonald
Seconded: J. Annesley
CARRIED BGC221124-01

BUSINESS ARISING FROM THE PAST MINUTES - NONE

PRESENTATIONS

5. EQUITY DIVERSITY AND INCLUSION UPDATE

The Director, Equity Diversity and Inclusion provided an update of activities to date. The Board were provided with a presentation on the progress and impact of the EDI Strategy Plan through the lens of both student and staff. A copy of the EDI Annual Report was received for information purposes.

REPORTS

6. CHAIR'S REPORT

A verbal report was provided.

The Chair reported on the Minister/Chair meeting in early fall.

The Board received several communications relating to government funded projects including; indigenous learning opportunities and Alberta's International Education Strategy (ABIE), a project which will bring a cohesive approach to international education. The Premier released the Ministry Mandate Letters which outlines three areas of action for Advanced Education.

7. PRESIDENT'S REPORT

Report received.

The President and CEO welcomed Andy Trache the AUPE representative to the Board.

The government announced the creation of Alberta International Education (ABIE), the announcement was made on SAIT campus with Advanced Education's investment of \$15M to attract international students and researchers.

Jayman BUILT & JWI Investments announced a \$15 million province-wide investment campaign to fund scholarships for careers in construction. These scholarships will be shared with NAIT based on donors' intentions. To date the campaign has raised almost \$5m for SAIT students.

At the World Skills Competition SAIT produced four national champions this year. SAIT graduate Korae Nottviet won a gold medal for Team Canada in Lucerne, Switzerland. This marked only the second-ever gold medal in Culinary Arts, and the first for Alberta.

International file remains active. SAIT is currently partnering with the Swiss Government, industry partners and Trade Commissions to establish a research and training relationship with the Swiss Remotely Piloted Aircraft System (RPAS) and the Swiss Robotic Industry. This relationship will build on SAIT's drone programming, support the growing aviation industry and provide students and faculty new opportunities in cutting edge technology.,

Finally, SAIT received a letter of thanks from newly conferred honorary degree recipient, Ed Stelmach.

8. ACADEMIC COUNCIL REPORT

A verbal report was provided.

The Vice President, Academic provided an update on activities to date. It was reported that the 2022/2023 sub-committees have been established. The three committees for the academic year are; Pathways to Inclusion, with a focus of accessibility. Career Transition, supporting students into the workforce and; Workforce Integrated Learning, establishing integrated learning into all programming, this is a major priority of the Ministry, Advanced Education.



NEW BUSINESS

9. CAPITAL BUDGET – APPROVAL OF SPEND IN ADVANCE

The Board discussed allocating funds from the capital budget in advance of the March budget for the procurement of capital assets due to supply chain management delays.

MOTION:

THAT the Board of Governors accept the recommendation of the Audit Committee to approve procurement of long lead time furniture and equipment up to \$10,000,000 to be allocated against the 2023/2024 capital budget.

Moved: P. May
Seconded: J. Annesley
CARRIED BGC221124-02

10. ACADEMIC COUNCIL MEMBERSHIP

The Vice President, Academic provided a verbal summary of changes to the board appointed members to Academic Council. It was recommended that Jessica Cohen be appointed as a senior official in replacement of Reva Bond.

MOTION:

THAT the Board of Governors appoints Jessica Cohen to Academic Council for a term to expire no later than June 30, 2025, as presented.

Moved: L. Murphy
Seconded: S. Kad
CARRIED BGC221124-03

11. BOARD OF GOVERNORS COMMITTEE MEMBERSHIP

The Board received a recommendation to appoint Andy Trache to the Board's Governance Committee, effective immediately.

MOTION:

THAT the Board of Governors accept the recommendation of the Executive Committee and appoint AUPE Member Andy Trache Governance Committee, effectively immediately.

Moved: T. Fleming
Seconded: P. May
CARRIED BGC221124-04



12. IN CAMERA

At 6:05 p.m. the Board went to an in-camera session.

INFORMATION

Reports received.

13. Board of Governor Events Calendar

FUTURE AGENDA ITEMS

NEXT MEETING

The next meeting of the Board of Governors is scheduled for Wednesday, March 8, 2022, SMED Boardroom, Heritage Hall

ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

Chair: _____ President and CEO: _____