Management and Leadership

SCHOOL OF BUSINESS

Overview

The Management and Leadership certificate is your gateway to becoming an effective leader.

Guided by experienced industry instructors, you'll build a strong foundation for success as a manager, team lead, or supervisor.

In this program, you'll gain hands-on experience managing projects and leading teams. Prepare yourself to guide a team through change while ensuring continuous improvement. Develop leadership, interpersonal, accounting, and project management skills to apply in various situations.

Customize your learning experience by choosing two electives aligned with your needs and interests.

In this program, you will:

- learn to apply basic financial and accounting principles in a business setting
- understand organizational behaviour
- learn to demonstrate responsible leadership in complex and dynamic environments
- gain insights into human resources management theory and how it applies in the workplace
- develop personal skills and professional behaviours essential for upholding general management practices
- apply project management theories and tools to complete projects and achieve goals through effective teamwork
- use information and communication technology to enhance business efficiency.

Put your abilities to the test in a work-integrated learning project. This final course will enhance your critical thinking, communication, collaboration, and organizational capabilities.

The leadership training and development you will gain from this program will prepare you for management jobs in any industry or organization, from health care to human resource management.

Traits, skills and aptitudes

Those in management tend to be innovative, directive, and social.

You need:

- intellectual and emotional maturity
- the ability to control your emotions and behaviour
- independence and objectivity
- energy, confidence, and creativity
- tact
- good listening and communication skills
- problem-solving skills
- project-management skills
- the ability to learn quickly and easily, then share knowledge, teach and train people
- the ability to observe, gather, select, and evaluate facts
- the ability to work effectively as part of a team
- perceptiveness, to recognize an organization's dynamics and politics
- persuasiveness and the ability to motivate others
- integrity.

You should enjoy trying new things, conducting research, taking charge, presenting, and providing constructive feedback to others.

SAIT program pathways

The Management and Leadership certificate provides you with options for advanced education.

Graduates of this program have completed up to nine courses required for the SAIT Business Administration diploma or Bachelor of Business Administration degree (varies by major). Additional admission requirements apply.

Practicum, Co-op and Work Integrated Learning

In the capstone course, you'll work with other students from different disciplines to create a solution to a challenge faced by a business or community organization.

Credentials

After successfully completing all courses in this program, you'll receive a SAIT Management and Leadership certificate.

Admission requirements

Applicants educated in Canada

Applicants must demonstrate English language proficiency and completion of one of the following courses or equivalents:

- at least 50% in English Language Arts 30-1, or
- at least 60% in English Language Arts 30-2, or
- at least 50% in SAIT COMN 220 Communication and Presentation Skills.

A minimum of three years' work experience is strongly recommended. A combination of education and experience will be considered upon approval from the Academic Chair.

SAIT accepts high school course equivalents for admission for applicants educated outside of Alberta.

Applicants educated outside of Canada

All applicants who were educated outside of Canada must demonstrate English language proficiency and provide proof they meet the program admission requirements with an international document assessment. Find accepted educational documents and assessment options.

SAIT may also accept courses completed at certain international post-secondary institutions.

Costs

2026/27 tuition and fees

The following estimated costs are effective as of July 1, 2026.

The estimated total cost of tuition and fees is based on completing 15 credits a semester for two semesters. Following a modified schedule will impact the fees you pay per semester and may alter final costs.

Domestic Students

Year	Number of semesters	Tuition fees	Additional fees	Total per year
1	2	$6,150	$1,764.50	$7,914.50
			Total cost:	**$7,914.50**

The estimated total cost of tuition and fees for domestic students is based on the recommended course load per year.

International Students

The program total is based on the estimated amount you will pay if you enter this program during the 2026/27 academic year. The program total amount listed on your letter of admission may appear higher. This amount is your maximum tuition guarantee for the

program. SAIT will not exceed this maximum, regardless of changes in tuition and fees between academic years.

Year	Number of semesters	Tuition fees	Additional fees	Total per year
2	2	$18,600	$1,764.50	$20,364.50
			Total cost:	**$20,364.50**

The estimated total cost of tuition and fees for international students is based on the recommended course load per year.

Books and Supplies

Books and supplies are approximately $1,000 - $1,500 per full-time year.

This is a bring-your-own-device program with a standard computer hardware and software requirement. See the specific requirements on our computers and laptops page.

Find your booklist on the SAIT Bookstore's website. The booklist will be available closer to the program start date. Can't find your program or course? The bookstore didn't receive a textbook list. Contact your program advisor directly to determine if they're still refining course details or if you're in luck; no textbook purchase is required this term.