Library Information Technology

SCHOOL OF BUSINESS

Overview

Our Library Information Technology diploma program is your ticket to becoming a skilled library technician, information specialist, or records management technician.

You'll learn to manage the ever-expanding realm of information in today's digital age, making it accessible and useful to people. Our program emphasizes continual learning and professional development.

This program opens doors to a variety of exciting careers, including opportunities in public, academic, specialized, government, and law libraries. Roles are also available in school learning commons. These organizations need individuals with technical and people skills to manage and provide access to information.

Versatile skill set

Our program covers every facet of library operations. You'll delve into information services, including database searching and library network technology.

Gain expertise in cataloguing and classification, ensuring that resources are organized for easy retrieval.

Harness the power of current library technology to enhance your work. Explore emerging technology trends and issues.

Learn how to assist and educate library patrons on efficiently accessing the information they seek. You'll become a valuable resource for those in need of information.

Beyond the core library skills, you'll explore records management, storytelling, marketing, public relations, web design, and more.

These skills are essential in today's library landscape.

Stay up to date with industry standards for organizing materials and records. You'll also learn to comply with regulatory and legislative information, ensuring ethical and legal practices in your work.

Create services and programs that cater to the needs of your community. Your role will connect people with information and foster a sense of belonging.

Traits, skills and aptitudes

Those working in library information technology tend to be social, methodical and innovative.

You need:

- strong customer service skills
- self-motivation, versatility and adaptability
- a flexible attitude
- the ability to follow detailed directions
- organizational and time management skills
- technical skills related to using online resources, including MS Office
- technical troubleshooting skills
- to be able to work alone and as part of a team
- research, technical assistance and information fluency skills
- public speaking and instructional skills.

You should enjoy helping others, being creative, and paying attention to details.

Credentials

After successfully completing this program, you'll recieve a SAIT Library Information Technology diploma.

Practicum, Co-op and Work Integrated Learning

You'll participate in two practicum placements in your last semester.

These three-week placements will occur in libraries, records or related information management organizations.

A practicum coordinator will work with you to find these placements.

Admission requirements

Applicants educated in Canada

Applicants must demonstrate English language proficiency and meet all the following requirements or equivalent:

- at least 60% in English Language Arts 30-1 or English Language Arts 30-2, and
- the completion of two of the following Grade 12 subjects
  - Math
  - Science
  - Social Science
  - Accounting
  - Law
  - a second language.

LIBR 200 (Introduction to Libraries) may be substituted for one of the two Grade 12 subjects.

SAIT accepts high school course equivalents for admission for applicants educated outside Alberta.

Applicants educated outside of Canada

All applicants who were educated outside of Canada must demonstrate English language proficiency and provide proof they meet the program admission requirements outlined above with an international document assessment. Find accepted educational documents and assessment options.

SAIT may also accept courses completed at certain international post-secondary institutions.

Costs

2025/26 tuition and fees

The following costs are effective as of July 1, 2025.

The estimated total cost of tuition and fees is based on the suggested schedule of study. Following a modified schedule will impact the fees you pay per semester and may alter final costs.

Domestic Students

Year	Number of semesters	Tuition fees	Additional fees	Total per year
1	2	$5,197.50	$1,668.60	$6,866.10
2	2	$4,950	$1,668.60	$6,618.60
			Total cost:	**$13,484.70**

The estimated total cost of tuition and fees for domestic students is based on the recommended course load per year.

International Students

The program total is based on the estimated amount you will pay if you enter this program during the 2025/26 academic year. The program total amount listed on your letter of admission may appear higher. This amount is your maximum tuition guarantee for the program. SAIT will not exceed this maximum, regardless of changes in tuition and fees between academic years.

Year	Number of semesters	Tuition fees	Additional fees	Total per year
1	2	$17,325	$1,668.60	$18,993.60
2	2	$16,500	$1,668.60	$18,168.60
			Total cost:	**$37,162.20**

The estimated total cost of tuition and fees for international students is based on the recommended course load per year.

Books and Supplies

Books and supplies are approximately $1,000 - $1,500 per full-time year.

This is a bring-your-own-device program with a standard hardware and software requirement. See the specific requirements on our computers and laptops page.

Find your booklist on the SAIT Bookstore's website. The booklist will be available close to your start date. Can't find your program or course? The bookstore didn't receive a textbook list. Contact your program directly to determine if they're still refining course details or if you're in luck; no textbook purchase is required for that term.