



Health Information Management

Train for a career managing personal health information and interpreting data to assist with patient care, research, education and resource allocation through action-based learning in computers and healthcare essentials.

Personal health information about Canadians is being collected, recorded, reviewed, and transmitted every day. Informed decisions affecting health services can only be achieved with the best information available.

The role of health information management goes beyond managing health records to managing the information contained in those records. Using computer skills and knowledge of healthcare fundamentals, critical medical information is translated from patient health records into data following national data standards. The health information management professional then interprets the data to provide comprehensive quality information for patient care, resource allocation, statistics, research, planning and education.

This program provides classroom instruction, laboratory practice with industry specific software, and unpaid clinical practicum placements at established healthcare facilities to train students to become competent health information management professionals.

Note: There is a possibility of out-of-province placements due to a shortage of practicum sites within Alberta. It is also common for placements to be outside the city of Calgary.

Is this the right fit for me?

Students who experience success in this program and profession:

- have higher secondary and/or post-secondary grades
- possess effective communication skills in English
- are detail-oriented
- enjoy working in a team environment
- have a basic level of computer literacy, with the ability to use word processing and communication software

Accreditation

Graduates of the Health Information Management program will be eligible to write the national certification exam with the Canadian College of Health Information Management (CCHIM). After successful completion of the national exam, individuals will become certified Health Information Management Professionals (CHIM) recognized by the Canadian Health Information Management Association (CHIMA).

Credential

After successfully completing this program, graduates will receive a SAIT Health Information Management diploma.

Admission and Selection

Application dates

- **Fall 2022 start:** applications are accepted from Oct. 6, 2021, until Aug. 20, 2022.

Program requirements

Completion of the following courses or equivalents:

- At least 60% in Math 30-1, Math 30-2, Pure Math 30 or Applied Math 30, and,
- At least 60% in English Language Arts 30-1 or English Language Arts 30-2, and,
- At least 60% in Biology 30

All applicants to SAIT must demonstrate [English Language Proficiency](#) prior to admission, including students educated in Canada.

SAIT accepts [high school course equivalents](#) for admission. If you don't meet the requirements, consider [Academic Upgrading](#).

SAIT evaluates international documents for admissions. After you've applied, consider our [international document assessment](#) service if your education is from outside of Canada.

Direct entry: four-step process

Step 1: Read the program information to see the qualities needed for student success.

Step 2: Ensure that you meet all of the admission requirements listed above.

Step 3: [Apply](#) to Health Information Management and submit your [transcripts](#) and/or anticipated final grades.

Step 5: Log in to [mySAIT.ca](#) to check your admission status and monitor changes to your [application status](#).

Failure to meet anticipated final grades will result in offers being rescinded.

Communication during admission

Email is the primary source of communication during the admission process. Ensure your personal email account is managed appropriately to receive our emails, files and communications.

We recommend you add hps.info@sait.ca domain to your safe senders' list or you risk missing critical email messages.

Practicum requirements

The [School of Health and Public Safety](#) has many practica partners located within Alberta and across Canada. Practicum placements in Calgary are limited and students may be required to relocate outside of Calgary for practicum.

Successful candidates will be informed of the allocation of their practicum placement by the program. There is no guarantee that students will be placed at their desired practicum location. Special considerations of personal circumstances will not be given in regards to assigning practicum placements. Students will be responsible for fees associated with practica such as entrance requirements, relocation and travel costs.

In compliance with the practica agreements with our clinical partners, successful candidates will be requested to provide proof of the following requirements:

- Immunization Records
- Police Information Check including Vulnerable Sector Check

Costs 2022/23

Domestic tuition and fees

Cost per credit: \$165

Year	Number of semesters	Tuition fees	SAIT fees	Saitsa fees*	Total
2	3	\$4,950	\$916	\$553	\$6,713.50

International tuition and fees

Cost per credit: \$586.61

Year	Number of semesters	Tuition fees	SAIT fees	Saitsa fees*	Total
1	3	\$17,638.11	\$916	\$553	\$19,401.61
2	3	\$16,798.20	\$916	\$553	\$18,561.70

*Maximum fee. Actual fees may be less and are based on the number of credits a student takes per semester and whether they opt-out of health and dental benefits.

SAIT fees

- Campus athletic and recreation fee: \$245
- Universal transit pass (Upass): \$320
- Student support fee: \$250
- Student technology fee: \$250

Saitsa fees

Student Association fee

- Maximum: \$436.50

This is the maximum amount the student will pay. Actual fees may be less and are based on the number of credits the students take per semester.

Health and dental fees

- Health plan: \$127
- Dental plan: \$135

Students with existing health and/or dental plans can opt-out. Please refer to [Saitsa's website](#) for information.

For more information on health and dental benefits for international students, please contact the [International Centre](#).

Books and supplies*

Books, software, and supplies are approximately \$1,600 each year.

Students are responsible for any additional expenses related to their practica including relocation Costs to practicum sites outside Calgary.

For an estimate of the costs associated with purchasing a computer that meets the program's hardware and software requirements, see our [computers and laptops page](#).

Additional fees

- Canadian College of Health Information Management national exam fees are approximately \$400. Canadian Health

Information Management Association annual dues are approximately \$30.

- There is a fee associated with obtaining a police information check including a Vulnerable Sector Check, payable to the Police or the Royal Canadian Mounted Police (RCMP).
- Students must have their immunizations reviewed by the SAIT Health Clinic. There is a \$75 charge to review vaccine history. Any vaccines to be administered will result in additional charges.
- There is a fee, approximately \$50-\$100, associated with an Electronic Student Permit Checking submission which is required for clinical practicum placements, payable to Synergy Gateway through the Verified software platform.

Learn more about [tuition and financial aid](#).

*Tuition, fees, books and supply costs are subject to change.