



# Business Administration - Management Major

SCHOOL OF BUSINESS

## Overview

Develop essential business skills and explore key areas of how businesses operate with practical industry-relevant coursework.

You'll gain a solid foundation to start your career in business by learning from faculty with real business experience and engaging in small classes with active, collaborative coursework. You'll work in teams to develop and deliver projects, present strategies, solve business challenges and find opportunities to meet business goals.

You will start with a foundational first year of study to build core business skills. In year two, you will specialize in your choice of major and will develop general management skills in project management, international management, human resources and leadership. You graduate ready to launch a career in human resources, administration, operations, projects, and more in any industry. You can pursue a Certified in Management (CIM) designation.

Early in the program, you'll engage in a small business simulation. Then, you'll progress to your final capstone course: a global simulation of an international enterprise where you make all decisions from manufacturing and production to hiring your workforce, determining pricing and promotional strategy and more.

## Traits, skills and aptitudes

We find there is a direct correlation between the time and energy invested and the amount of success achieved. Remaining focused and diligent with coursework is important for success in completing the program.

You must be able to read, write, and understand the English language at a level exceeding basic conversational English.

## Academic path

The opportunity to advance your education by transferring into this program or gain credit for previous postsecondary courses may be available.

Graduates of this program with a minimum 2.3 cumulative GPA (67% or C+) may be eligible to enter the Bachelor of Business Administration program in year three.

Learn more about [program and institution transfer options](#).

## Professional designations and certifications

You'll have the opportunity to pursue a variety of professional designations, including Project Management Professional (PMP) certification and the Canadian Institute of Management (CIM).

Additional exams, education, or work requirements may apply for earning a designation or certification. Completion of a degree is required in some cases.

## Credentials

After successfully completing this program, graduates will receive a SAIT Business Administration diploma.

## Practicum, Co-op and Work Integrated Learning

Early in the program, you'll engage in a small business simulation.

Then, you'll progress to your final integrated experience capstone course, where you'll work collaboratively with students from other disciplines to address a challenge faced by a real local business or organization. You'll work together as a team to investigate and analyze the challenge or problem before presenting a solution to company representatives.

## Specialized Intakes

Created Date: 02/27/24

<https://www.sait.ca/pages/programs-and-courses/diplomas/business-administration-management>

English Language Foundations (ELF) and Business Administration Plus is an admission option for international students interested in studying Business Administration who meet the academic requirements of the Business Administration diploma but do not meet the minimum English language proficiency requirements.

Qualified applicants will complete the ELF portion of their studies and, upon completion of the appropriate ELF level 5, will transition to the Business Administration program.

Please note that depending on the ELF level you are starting at, it may take longer to successfully meet the required ELF level.

To apply, you must meet the admission requirements for the Business Administration diploma program at the time of application and present IELTS scores of at least 4.5.

You will be offered a seat in the Business Administration program once you achieve ELF level 5.

Applications can be made in the [international virtual admissions system](#) by selecting the "International English + Diploma" program.

## Admission requirements

### Applicants educated in Canada

All applicants must demonstrate [English language proficiency](#) and meet the following requirements or equivalents.

- at least 50% in Math 30-1 or Math 30-2 AND
- at least 50% in English Language Arts 30-1, or at least 60% in English Language Arts 30-2.

SAIT accepts [high school course equivalents](#) for admission for applicants educated outside Alberta.

### Applicants educated outside of Canada

All applicants who were educated outside of Canada must demonstrate English Language proficiency and provide proof they meet the program admission requirements with an international document assessment. [Find out what educational documents are accepted and assessment options.](#)

SAIT may also accept courses completed at certain [international post-secondary institutions](#).

## Costs

### 2023/24 tuition and fees

The following costs are effective as of July 1, 2023. They are an estimate of tuition and fees based on the recommended course load per year.

#### Domestic Students

Year	Number of semesters	Tuition fees	Additional fees	Total per year
1	2	\$5,910	\$1,570	\$7,480
2	2	\$5,910	\$1,570	\$7,480
<b>Total cost:</b>				<b>\$14,960</b>

#### International Students

Year	Number of semesters	Tuition fees	Additional fees	Total per year
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Year	Number of semesters	Tuition fees	Additional fees	Total per year
1	2	\$18,936.30	\$1,570	\$20,506.30
2	2	\$18,936.30	\$1,570	\$20,506.30
<b>Total cost:</b>				<b>\$41,012.60</b>

## Books and Supplies

Books and supplies are approximately \$1,000 - \$1,500 per full-time year.

This is a bring-your-own-device program with a standard computer hardware and software requirement. See the specific requirements on our [computers and laptops page](#).

Find your booklist on the [SAIT Bookstore's](#) website. The booklist will be available closer to the program start date. Can't find your program or course? The bookstore didn't receive a textbook list. Contact your program directly to determine if they're still refining course details or if you're in luck; no textbook purchase is required this term.