

		HR.3.10
		FLEX DAY PROGRAM
Section:	Human Resources (HR)	
Subject:	Leaves (Paid and Unpaid)	
Legislation:		
Effective:	May 31, 2011	
Revision:	September 1, 2016 (reformatted)	

APPROVED:	
	Chair, on Behalf of SAIT's Board of Governors

## **POLICY**

The policy of the Board of Governors is to attract and retain high-performing employees by ensuring that SAIT's salaried APT and management employees are able to access flexible work days and work schedules, at times that do not conflict with SAIT's operational requirements.

## POLICY/PROCEDURE REFERENCE

HR.3.10.1 Flex Day Program procedure

The official controlled version of this document is held in the Board of Governors Office.